

**Orange County Fire Authority
REQUEST TO COMMENT FORM**

Meeting Date: _____

Meeting Type: ☐ Board of Directors
☐ Executive Committee
☐ Budget & Finance Committee
☐ Human Resources Committee

PLEASE CHECK ONE:

- ☐ **Item on the Agenda.** Item No. _____ in
☐ Support or ☐ Opposition
- ☐ **General comment and within the subject jurisdiction of the Authority.**
Subject: _____
(If you wish to speak on more than one item,
please complete a separate Speakers Form for each item.)

Name: _____

City in which you reside or Group affiliation: _____

**The Following Information is optional; however, if provided becomes
disclosable under the Public Records Request Act.**

Address: _____

City: _____ Zip Code: _____

Telephone: _____ Email Address: _____

The Orange County Fire Authority is interested in your comments.
If you wish to address the Board/Committee,
please fill out this form and submit to the [Clerk of the Authority](#) prior to the meeting.

This information will be used to assist staff in identifying who would like to speak during the correct item on the agenda.

In order to allow time for the Board to hear everyone who wishes to speak, comments are limited to three (3) minutes per speaker. Please address your comments to the Board/Committee as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

Please note that the Minutes contain a record of what is done, not what is said. Minutes do not contain interjected personal comments or opinions. The Minutes will document the item you presented comments, your name, city in which you reside or organization you represent, and if you support or oppose the recommended action to a specific agenda item or that you spoke under Public Comments.

A recording is made of each Board meeting, which records the details of the meeting and posted on the OCFA website.